

# CONTRACTOR REFERENCE CHECKLIST

References supplied by any Ct home improvement contractor are a vital part in determining both their attributes and deficiencies. A crucial mistake is not calling references because you're under the impression they were satisfied. A contractor's interpretation of a good reference is one in which the project was completed and were paid in full. Homeowners sometimes "bite their tongue" against complaining because they may feel intimidated by contractor, however they'll have a tenancy to open up to you knowing it's confidential. Use checklist below to obtain an accurate record.

Name of Company \_\_\_\_\_

Name of Reference \_\_\_\_\_ Contact number \_\_\_\_\_

Questions to ask!

What type of project was performed? \_\_\_\_\_

When was your project performed? \_\_\_\_\_

Why did you decide to hire this company? \_\_\_\_\_

Were there any issues / problems? \_\_\_\_\_

Would you hire them again? Yes \_\_\_\_\_ No \_\_\_\_\_

Can you rate this company on a scale from 1 to 5? 1 being the lowest and 5 being the highest! Circle their choice.

- |                                     |       |                                          |       |
|-------------------------------------|-------|------------------------------------------|-------|
| 1. Quality of workmanship           | _____ | 7. Offered sound advice.                 | _____ |
| 2. Ease to work with                | _____ | 8. Was willing to work through problems. | _____ |
| 3. Kept to schedule                 | _____ | 9. Honesty & trustworthiness.            | _____ |
| 4. Adhered to contract              | _____ | 10. Managed crew & sub-contractors       | _____ |
| 5. Work site kept clean & organized | _____ | 11. Delivered what was promised.         | _____ |
| 6. Communication between parties    | _____ |                                          |       |

Total this column \_\_\_\_\_

Total this column \_\_\_\_\_

Total score is \_\_\_\_\_.

Excellent 50 – 55    Very good 44 - 49    Good 33 - 43    Poor under 33